-----------------------------------SCHOOL

*For LNSU Business Office Use Only:*

*Control Number:* --- --- - -

*Date Posted:*

I BUDGET ADJUSTMENT REOUEST I

*Use this form to transfer amounts from one budget code to another. It must be within the same fund.*

Department Fiscal Year Date

***(Take Money -Credit****)*

**FROM**:

**Name of Account**------------------------------------------------------

Account #

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$\_\_\_\_

**Name of Account**------------------------------------------------------

Account #

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$\_\_\_\_

**Name of Account**------------------------------------------------------

Account #

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$\_\_\_\_

***(Add Money -Debit)***

**TO**:

**Name of Account**------------------------------------------------------

Account #

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$\_\_\_\_

**Name of Account**------------------------------------------------------

Account #

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$\_\_\_\_

**Name of Account**------------------------------------------------------

Account #

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REASON:

Requested by

Authorized by

Date

Date